

Sydenham Parish Council

Minutes of Annual Meeting of the Parish Council 2nd June 2016

Present: Alison Isherwood
Rachel Blake
Mike May
David Wilkins
Janet Potts
Heather Mullins

The meeting was pleased to welcome Councillor Ian White and three members of the public.

<u>Matters Arising</u>		
Members' declaration of interests (for items on the agenda)	None	
Approval of minutes	The minutes of the previous meeting were approved and signed.	
Neighbourhood Planning	Two places to be booked on the Local Plan briefing event at Milton Park.	
Speeding	A budget price of £2,500 plus vat has been given for the installation of a single raised platform - this includes all the necessary highways licences and insurance, but a public consultation would still be required, plus an engineer's design. Village opinion to be sought, photos to be used to illustrate the options available. Solar powered bollards might be an option for lighting a pinch point. OCC have undertaken a speed survey in the village but at the wrong location - this is being redone. Keith Stenning from OCC is investigating s106 funding from Chinnor developments for a pinch point on the B4445.	HM
Playing field	Quotes are being obtained for the A-frame replacement. The round picnic table is to be removed. Following discussions the tree officer has asked for an updated application to be submitted to remove one of the wild cherry trees from the playing field and has indicated that it will be fast tracked for granted approval.	RB HM
Development of Sydenham Grove	The safety fencing has been moved forward to include the recently vacated property. John Howell MP has been contacted with an update of the situation and has offered his assistance if required. A question was raised about compulsory purchase and Cllr Ian White advised that there are complex rules around this.	
SSE electricity supply	Discussions continue regarding wayleaves.	MM
Broadband	So far there is no update. Engineers have been replacing junction box connections in the village following a customer complaint and subsequent investigations.	
Grass cutting	The mowing of the greens and common areas has been agreed with Will Munday. The poor visibility at the Emmington junction has been reported to Highways via FixMyStreet and the same needs to be done for the Stert junction.	HM

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	It was suggested that the Fayre could be approached for funds to buy a strimmer that could be used for trimming village verges if required, to supplement the work undertaken by OCC.	11
Emergency plan and funds for resilience grant	The generator and remaining road signs have been delivered, and suitable storage arrangements in the OSR are being discussed for the generator. Ramps for moving the generator over steps are being built and the switchover point is being priced.	DW
The Queens's 90th birthday celebrations	A grant application has been submitted to cover the cake and treasure hunt expenses. If the weather forecast is poor the fayre gazebos may be needed.	
Clerk's appraisal objectives	Draft protocols for the use of Sydenham Mail were approved, and will be put in place. The transparency grant application has been revised on the advice of OALC and submitted. The result should be known by the end of June. Work has started on thinning the filing cabinet contents.	HM
Thame Children's Assessment Centre	The hedge removal along the Thame Road to be reported to the RSPB. A complaint to be submitted to OCC regarding this unsightly development and concern regarding the costs.	RB AI
Footpaths, TOE2	Quotes are being obtained for the work to be carried out on FP11. Following an email to the Parish Council the Conservation Volunteers have been contacted regarding possible project work in Sydenham. The stiles arranged by Munday's Charity have not yet been installed - Jonathan Beale to be contacted for an update.	JP JP JP
<u>Finance</u>	There were no payments for approval. An NALC pay award has been issued, which is effective from 1st April. In addition, it was agreed that the clerk would be granted the contracted annual increment following her appraisal. These two changes mean an overall increase £0.89 per hour (a net increase of £15.98 per month).	
NatWest Current a/c: b/f £6,086.30	Payments: £ 253.74 Clerk's salary £ 3.07 Southern Electricity - defibrillator supply £ 177.99 Rachel Blake expenses for emergency box £ 11.64 Samba Sports - goalpost repair £ 84.40 Fane Accountancy Services - internal audit £4,076.00 Toad Hall Garden Centre - generator £ 440.11 Aon UK Ltd - insurance renewal Receipts: £2,500.00 Transfer from the reserve account	Closing balance at 31.05.16 £3,539.35
Natwest Reserve a/c: b/f £16,747.62	£ 0.70 Interest received £,2500.00 Transfer to the current account	£14,248.32
<u>Planning</u> P16/S1049/FUL and P16/S1100/MPO	Millfield Gardens, Sydenham Road Removal of Condition 3 (occupancy by persons employed in agriculture) of planning consent SO/N/385/83 dated 12 September 1983 <i>and</i>	

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<p>P16/S1585/HH</p> <p>P16/S1237/FUL</p> <p>P16/S1129/LB</p> <p>P16/S0985/HH</p> <p>P16/S1045/HH and P16/S1046/LB</p>	<p>Removal of Section 52 planning obligation of planning consent SO/N/385/83 dated 12 September 1983 requiring occupancy by persons employed in agriculture. <i>Further discussion following correspondence from the agent. A summary of the Parish Council's views to be submitted to the Planning Officer as requested.</i></p> <p>The Old Sun, Brookstones Demolition of garage, conservatory and lean-to kitchen. Proposed two storey extension and single storey extension including single garage. <i>No strong views</i></p> <p>I Holliers Close, Sydenham Demolition of existing bungalow and erection of two detached dwellings with new access into site (amendment to P15/S3184/FUL) <i>Recommended for refusal</i></p> <p>Coopers Yard, Sydenham Road Alterations to outbuilding to provide a home-office <i>Permission GRANTED</i></p> <p>16 Holliers Close Single storey side, rear extension and garage conversion <i>Permission GRANTED</i></p> <p>Manor Farm, Brookstones Rebuilding of existing walls, stabilisation and enhancement of existing structural frame and retention of principle roof structure (with repair as necessary) <i>Permission GRANTED</i></p>	
<p><u>Correspondence</u></p> <p>SODC</p> <p>OCC</p> <p>Oxlep NALC</p> <p>Community First Oxfordshire Conservation Volunteers</p>	<p>Date for summer Town and Parish forum</p> <p>Invitation to local plan event</p> <p>Public service reorganisation</p> <p>Invitation to County Council 'Unitary' workshops</p> <p>Supported transport bus route update, and subsidised bus updated</p> <p>Strategic Economic Plan</p> <p>Survey on parish councils in 2025</p> <p>Survey re devolution of power and services</p> <p>Pay award</p> <p>'Which Plan?' workshop</p> <p>Local green space and development</p>	
<p><u>Any Other Business</u></p> <p>Munday's Charity</p> <p>Defibrillator</p> <p>Date of next meeting</p>	<p>A new trustee is to be appointment with the approval of the Parish Council as per the governing document of the charity.</p> <p>The regular maintenance checks have been discussed with the Heart Foundation and information is being provided for logging results online.</p> <p>This needs to be moved to ensure quorate number of councillors in attendance - OSR availability to be checked for Tuesday 12th July.</p>	
<p style="text-align: center;">There being no other business the meeting closed at 10.15pm. The date of the next meeting to be confirmed.</p>		

Signed Date