

# Sydenham Parish Council

## Minutes of Parish Council Meeting 3rd December 2015

Present: Alison Isherwood  
Rachel Blake  
Mike May  
David Wilkins  
Heather Mullins  
Apologies: Janet Potts

The meeting was pleased to welcome two members of the public.

<u>Matters Arising</u>		
Members' declaration of interests (for items on the agenda)	None	
Approval of minutes	The minutes of the previous meeting were approved and signed.	
Improving mobile signal coverage	The Vodafone Sure Signal scheme has been investigated and an application form obtained. There would be a small cost of £25 per unit. If an application is submitted there is no guarantee that it would be successful, although a letter of support from the local MP is recommended. The application requires a Community Champion - Toby Roe has kindly volunteered for this. An application to be submitted, and a letter of support sought from John Howell.	AI
Neighbourhood Planning briefing	The Neighbourhood Planning Officer is helping to organise a village meeting in January. A provisional date of 28th January has been set and will be confirmed as soon as possible.	HM
Speeding	A meeting has been arranged with Mark Francis, the traffic technician from Highways, to discuss possible traffic calming options. Priority signs, surfacing measures, alternative VAS displays and planters have all been raised as ideas for consideration. The feasibility of a 20mph zone to be checked, as it is several years since this was last investigated and the requirements may have changed. Alternative replacement displays to be investigated for the small VAS signs. The police camera van was located on the B4445 this morning between 7.30 and 8.30am monitoring traffic coming from Chinnor. Feedback to be given to PCSO Jacky Madden.	AI/RB  HM  HM
Speeding signs	The winning designs from the competition have been reproduced in two different sizes and will be put up throughout the village. The bin sticker options were discussed and a new design is to be purchased - number required to be checked against previous order.	RB  RB/HM
Playing field	John Heathfield has finished the remaining work items. Spare goal pegs are required - to be ordered from Samba as before. The grass to be mown again while the weather is mild.	RB DW
Development of Sydenham Grove	SOHA postponed the latest meeting until January as there is no further update. Liaison continues with the displaced tenants, and also with SODC.	

Signed ..... Date .....

		29
SSE electricity supply	Alternative cable routes continue to be considered, including a combination of overhead and underground cabling.	MM/DW
Broadband	Any problems with slow internet service need to be taken up with individual householders' internet provider in the first instance. The variance within the village is great, as is the variance with time of day. Better Broadband to be asked to ascertain whether the village is receiving the contracted service. There is no further update from Ed Vaizey's office, and Better Broadband confirm that the timetable for the remaining connections at Emmington and Plough Corner is March 2017.	AI
Grass cutting	No quotes have been received yet - to be chased up. The agreement with Will Munday is due for review to ensure fair payment.	HM MM
Sustrans	c/fwd	RB
Emergency plan and funds for resilience grant	The grant for a generator, storage shed and transfer switch has been awarded. The option of a trolley and a little ramp to make the generator portable has been investigated, and permission has been given to store it in one of the OSR cupboards, so a storage shed is unlikely to be required. The connection to the main supply to be discussed with an electrician. The items for the emergency survival kit have been sourced and priced - to be approved at the January meeting.	DW HM
Planning query	No further action required, as all the necessary permissions had been sought.	
School catchment	The Chair of the Governors is taking this matter up with the schools planning office and enrolment officer. Any change would take effect for the September 2017 intake.	
Mundays Charity	The trustees are looking at replacing some gates and stiles within the village. Jonathan Beale at Countryside Services to be contacted to see if there is possible part funding available, and to ask whether the landowner is responsible for stile maintenance.	JP
Hedge cutting	Chris Morgan has kindly offered to cut back the hedge that separates the churchyard and OSR car park. The churchwardens are seeking approval from the parish council - there are no objections.	JP
Drainage gullies	The gullies in Brookstones and outside the Mill House have been cleaned. The two gullies that have collapsed have been reported to the council and the inspector has promised contact within 22 days. The manhole cover at the Stert junction is still coned off and is a safety risk at such a busy location. Thames Water to be contacted with the SODC report reference number.	DW MM/DW
<u>Finance</u>	The following items were approved for payment: £250.00 donation to Chinnor Village Centre £100.00 donation to Thame CAB £600.00 annual grant to the village newsletter £80-100 bin stickers An extra cut of the village green Spare pegs for the goal posts in the playing field  The draft budget was updated and agreed, and the precept set at £9,000 for 2016/2017	

Signed ..... Date .....

	It was agreed that the increase in hours for the clerk would be backdated to when the hours were first monitored. The payment of £69.83 per month (after tax) for 10 months was approved.	30
NatWest Current a/c: b/f £7,057.30	Payments: £183.92 Clerk's salary £ 25.12 SODC dog hygiene bin £ 3.07 Southern electricity, supply to defibrillator £ 25.00 Safe custody hold charge £ 41.93 Rachel Blake - expenses for speed sign competition	Closing balance at 30.11.15  £ 6,778.26
Natwest Reserve a/c: b/f £10,744.32	£0.46 Interest received	£10,744.78
<u>Planning</u>  P15/S3184/FUL  P15/S3653/HH 77124 P15/S3654/LB 77123	1 Holliers Close Proposed demolition of existing bungalow and construction of two semi-detached residential dwellings (use class 3) on the site, with new access into site. <i>Permission GRANTED</i>  2 and 3 Box Cottages, Sydenham Road Internal alterations to 2 & 3 Box Cottages to enable them to be occupied as one dwelling. Demolish modern single storey extension to rear of no. 3 and replace with two storey extension. To replace modern windows on front and rear elevation with traditional timber windows. <i>No strong views/no objections</i>	
<u>Correspondence</u>  OCC ORCC Lord Lieutenant's office OALC	Subsidised buses and Dial-a-Ride - cabinet decision Community First Oxfordshire new name  The Queen's 90th birthday celebrations June 2016 Audit arrangements for smaller councils - new audit regime. Sydenham will not be opting out of using a sector led body appointed auditor.	
<u>Any Other Business</u>	None	
There being no other business the meeting closed at 9.55pm. The next meeting will be held on Thursday 7th January in the OSR at 7.30pm.		

Signed ..... Date .....