

Sydenham Parish Council

Minutes of Parish Council Meeting 2nd October 2012

Present: Paul Stancliffe
Roy Harrison
Alison Isherwood
Janet Potts
Rachel Blake
Heather Mullins

The meeting was pleased to welcome County Councillor Caroline Newton

<u>Matters Arising</u>		
Members' declaration of interests (for items on the agenda)	None	
Minutes of last meeting	These were approved and signed.	
Sydenham Voice, represented by Phil Archer	<p>Phil gave a presentation regarding the proposal for cinema and audio visual equipment for the OSR. The suggestion is that the OSR could have additional facilities for film projection, surround sound, and computer & internet compatibility. The benefits would be to enhance quiz nights, to enable film nights, group presentations, live TV nights etc, and could possibly enable the OSR to have an optional AV use charge. The presentation included suggested locations for the equipment.</p> <p>The budget cost would be £6650 plus VAT.</p> <p>Councillor Newton was of the opinion that it is a good scheme, and that it would be possible to apply to the Big Society fund for the cost of the projector (£1124 plus VAT). The money from this fund needs to be given to recipients by March 2013, and Councillor Newton will forward the necessary application form for a proposal to be submitted. She also volunteered to contact Councillors Wilmshurst and Carter regarding the project as they also have local interest and may have some underspent budget.</p> <p>Other sources of fundraising were discussed, and the OSR Committee and Fayre Committee are to be contacted.</p> <p>The other issues that came up at the last meeting of Sydenham Voice were: 20mph speed limit Dog hygiene bin at Emmington Parking at the playing field / bench on the green</p>	AI
Report from County Councillor	Councillor Newton reported on policy developments within the county, including schools wishing to get academy status, and Health and Wellbeing Boards which are being developed to get all healthcare agencies to work together. The schedule of proposed road schemes was also discussed.	
Sewells Lane road surface	<p>Discussions are ongoing with the Planning and Regulation section as to the classification of the first 60 yards of Sewells Lane as a bridleway. They are awaiting details from the Land & Highways Record Office, which will clarify what the options are for reclassifying the first stretch of Sewells Lane.</p> <p>There was an Act in 2006 which was introduced to prevent wheeled vehicles using bridleways and routes such as the Icknield Way. Therefore there may a</p>	

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	<p>problem with the legality of vehicles such as the bin lorries, milk cart, private cars etc.</p> <p>Until ownership/status of the road is established, Councillor Newton thought that the Area Stewards fund might be able to help fill the holes in the road in the meantime if vehicles are being damaged by the bad surface.</p>	20
B4445	<p>Paul Stancliffe attended a meeting at Chinnor PC which included David Wilmshurst and Keith Stenning, the Area Steward at which it was reported that due to a misunderstanding weedkilling the footpath from Chinnor to the Emmington turn had not yet taken place. However it is now planned to do this as soon as possible so as to still be effective this autumn.</p> <p>Once the weeds have died off the need to repair the surface will be assessed. In the meantime it is proposed to proceed with the dropped kerbs near the Inn at Emmington to make the footpath more accessible.</p>	
Dog hygiene bin	<p>Chinnor Parish Council have been approached to ask if they could install a bin at the bottom of the Emmington road - either a dog hygiene bin or a normal litter bin that could be used for normal rubbish as well as bagged dog waste.</p> <p>Chinnor PC has spoken to Emmington residents who say that they haven't noticed mess in the lane or the layby. Chinnor PC need further evidence of a problem before any more can be done, and ask that any further requests for a bin are made directly to them. They will continue to monitor the situation but are not going to purchase a bin at present, and ask that any further problems with fouling or rubbish need to be reported directly to the Chinnor Parish Council office.</p>	
Area Stewards Fund	<p>The parish council had asked if the 'SLOW' road markings at each side of the village could be refurbished, and for round 30mph markings to be put on the road surface by Slade Farm to try and slow traffic down on the straight stretch to the village. Councillor Newton has arranged for this to be done by the Area Stewards Fund, and the work has been scheduled.</p>	
20mph limit	<p>Following a query at the last meeting, Highways have been consulted to see if there has been a change since this was last investigated by the parish council. The definition of a traffic calming zone has changed, meaning that now any point on the highway must not be more than 50m from a traffic calming feature. The procedure for applications remains the same, and would involve legal administration and signage costs of approximately £2,500.</p> <p>Highways advised that any 20mph limit is very dependant on enforcement backup from the police. The County Council are waiting for clarification on the policing enforcement issue, and until this resolved they are reluctant to introduce new 20mph limits. Highways also reported that from the monitoring of existing 20mph limits in Oxford, only very small reductions in speed can be achieved (1mph) unless backed up by other measures such as cushions/bumps.</p>	
Phoenix Trail link	No further update.	
Speeding and data project	<p>Two of the three designs received are suitable for reproduction, and twelve A3 sized posters are to be produced. The expenditure for printing and for the road safety kits as prizes was approved.</p>	RB
Jubilee and Fayre benches	<p>The Jubilee bench has been positioned on the green with the plaque on it to mark the time capsule. The existing bench donated by the Fayre will be moved to the playing field entrance and will be positioned on the verge to the left to prevent the view of cars entering the village from the Emmington direction being blocked. The concrete base is being prepared in the next week or two.</p>	PS
Playing Field	<p>Rachel Blake attended a RoSPA training course for carrying out safety checks, and feedback from the course was discussed.</p> <p>The Samba parts to mend the goalpost were to be ordered - the company to be consulted as to which exact parts are required.</p>	RB

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	A small dog is regularly fouling the playing field - all asked to be vigilant and monitor where possible.	21
Clerk's performance review	This has been carried out, and objectives set. The salary is to be discussed by parish council members.	
Risk Assessment	The updated document has been circulated, approved and filed.	
Schedule of main modifications for South Oxfordshire Core Strategy	C/fwd	AI
Proposed diversion of Bridleway 7	A letter has been sent to the Rights of Way Officer, Andy Sylvester, who has acknowledged receipt, and who has passed a copy of this letter on to the applicants' agent. Mr Sylvester will let us know what the applicants suggest or propose.	
Road Cleaning	Following a request for the road sweeper to visit, the village was cleaned on 21st September. The visits should be on a 12 week cycle, otherwise requests are scheduled in as quickly as possible.	
Parking on Registered Village Greens	Following a discussion with Brookstones residents, an email was circulated explaining why registered village greens cannot be regularly parked upon. There needs to be a consistent approach to all areas of registered green.	
Wild Flower verge	The parish council will not be taking further action.	
<u>Finance</u>	<p>The following items have been authorised for payment:</p> <p>£40.00 HM Revenue PAYE to 5.10.12 £35.00 Oxfordshire Playing Fields membership renewal £53.97 Roy Harrison expenses £162.00 BDO external audit fee £600.00 Will Munday - mowing village greens and churchyard Speed signs and road safety kit prizes</p> <p>The annual audit return has been received from BDO with no matters arising. This annual return is approved and accepted by the Parish Council, and the required notice displayed.</p> <p>Bank signatory forms have been submitted to NatWest who will confirm when the records have been updated.</p>	HM
NatWest Current a/c: b/f £3,141.00	<p>£570.00 Will Munday - work to green by Burrows Farm o/s £160.00 Clerk's salary £40.00 HMRC PAYE to 5.9.12 £7.45 Aon Insurance - jubilee bench £75.60 Playsafety Limited</p>	<p>Closing balance at 30.9.12</p> <p>£2,857.95</p>
Natwest Reserve a/c: b/f £7,731.76	No activity	£7,731.76

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<u>Planning</u>		22
P12/S1980/HH	Old Byre House, Sydenham Road Proposed alterations and extensions <i>No strong views</i>	
<u>Correspondence</u>		
SODC ORCC	Invitation to Town and Parish Forum on 21.11.12 Launch of Neighbourhood Planning Support Service	
<u>Any Other Business</u>		
Budget	The budget should be prepared in November, and one of the objectives arising from the Clerk's review is to reformat the presentation of monthly expenditure against budget.	HM
Sydenham Historical Society	A filing cabinet had been offered for the storage of documents, but the existing upright cabinet offers storage for hanging files as well as boxes and folders.	
There being no other business the meeting closed at 10.05pm. The next meeting will be held on 1st November 2012 in the OSR at 8pm.		

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