

Sydenham Parish Council

Minutes of Parish Council Meeting 6th October 2011

Present: Paul Stancliffe
Alison Isherwood
Janet Potts
Rachel Blake
Heather Mullins
Apologies: Roy Harrison

<u>Matters Arising</u>		
Sydenham Voice	<p>The recent survey received a positive response and a number of volunteers have come forward for various potential projects. The items that were rated as most important were footpaths/verges and community activities. It is important that village activities are accessible to all - help can be offered to the less mobile. There is a meeting planned for the end of October to discuss projects that people would like to get involved in.</p> <p>Individual items discussed tonight included: The footpath alongside the B4445 to Chinnor is very overgrown - to be reported to Highways, and mentioned to Chinnor Parish Council. Appearance of derelict properties - Dorothy Brown was investigating this for the parish council. Hedge trimming and grass trimming - the usual verge and hedge trimming is currently being undertaken. Parking on green/verges. Communication - even more parish council information to be put in the newsletter and the website to be promoted. Path past Burrows Farmhouse - this is too overgrown and needs to be cleared back. Church wall - there is a piece about this to appear in the next newsletter.</p> <p>Not all the points raised by the survey can be progressed, but action will be taken wherever possible.</p>	<p>JP PS</p> <p>RH HM</p>
Playing field	<p>There have not been any disturbances reported recently, but the situation is being monitored. Black paint to be purchased to cover the graffiti under the A frame. The RoSPA inspection report has still not arrived - to be chased again.</p>	<p>RH HM</p>
Road cleaning	<p>The road cleaning team (Biffa) to be chased again, and Plough Corner to be included when the sweeper visits the village.</p>	<p>HM</p>
Footpaths	<p>The website for reporting problems is extremely good - this was fed back to Roger Belson. The path from Holliers Close remains a problem - Roger to speak to the footpath team. The existing bridleway from the end of Sewells Lane is very narrow in places - a request to be made to have it widened. This might be a project for volunteers to get involved with if OCC permit it.</p>	<p>JP</p>
Tree on green	<p>The ash tree has been removed and the stump is due to be ground in the next week.</p>	
Clerk's contract	<p>Ongoing</p>	<p>HM</p>

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Speed survey	Local schools to be contacted regarding the possible use of the survey data in ways that incorporate the national curriculum, and a competition to design anti-speeding signs. Jacky Madden to be contacted for an update on the mobile cameras.	11 RB HM
Audit	The annual return has been received from BDO with no matters arising. This annual return is approved and accepted by the Parish Council. The feedback questionnaire to be completed.	HM
Newsletter Account	The account is being set up, but a delay has been caused by Natwest admin. As soon as the account is live, the balance of the advertising revenue received this year by the parish council to be transferred.	HM
Town & Council Forum	PS and RH to attend.	
Salt Bins	The problem of storing the salt has been solved as it can be delivered to and stored by Chinnor Parish Council. The proforma to be sent in accordingly.	HM
Electoral review	Roger Belson explained that under this review the county divisions are being redistributed, with each county councillor having a specific number of eligible electors. Under the proposed changes Sydenham would be part of Chinnor and Thame, with two councillors covering this division. This review is currently at consultation stage, with the Commission due to make a decision at the end of the month. The changes would be effective from 2013.	
Sewells Lane	There has still been no response from Highways, other than an acknowledgement of the complaint. A letter has been received from Environment and Economy acknowledging the same complaint - to be copied to Roger Belson. The road to Emmington is being worked on at the end of the month, and the suggestion was made that perhaps the resulting scalplings could be used to improve the surface of the nearby bridleway. Highways to be contacted to see if this would be possible.	HM AI
<u>Finance</u> The following items have been authorised for payment: £40.00 HM Revenue PAYE £300.00 W Munday - grass cutting in the churchyard £24.00 repay C Carney for weed membrane and bark for the green £64.86 repay L Greenwood-Hughes for playing field materials £987.60 Solargen - VAS repairs (part to be claimed on insurance) £393.36 P Quainton - notice board in bus shelter £162.00 BDO - external audit £8.95 repay P Stancliffe for materials £304.00 to Newsletter account - advertising income £477.00 budget for printing newsletter less costs to date		

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11/12/07
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<p>Natwest Current a/c: b/f £2,161.17</p> <p>Natwest Reserve a/c b/f £10,228.49</p>	<p>Payments:</p> <p>£160.00 Clerk's salary £40.00 HMRC PAYE for September £48.00 OALC Training Course £18.87 AON Limited - insurance additional premium £1,797.60 Safe and Sound Playground Equipment £11.66 SODC dog hygiene bin £14.34 Repay R Harrison - playing field expenses £24.98 Repay R Blake - playing field expenses £35.00 OPFA annual subscription (o/s) £140.00 Will Munday</p> <p>Receipts:</p> <p>£2,500.00 from reserve account £1,350.00 Fayre donation to PC £1200, fayre donation for grass cutting £150 £4,000.00 Precept part 2</p> <p>£2,500.00 transfer to current account £0.96 interest received</p>	<p>Closing balance at 30.09.11</p> <p>£7,755.72</p> <p>£7,729.45</p>
<p><u>Planning</u></p> <p>P11/E1552/LB</p>	<p>Kingham House, Sydenham Road Removal of 11 softwood windows and replace with new sapelle hardwood windows to exactly match those removed. Replace existing stable door with new to match existing. <i>No strong views</i></p> <p>The Conservation department have raised a query on the application for Vears Farm. PS to talk to Dorothy Brown.</p>	<p>PS</p>
<p><u>Correspondence</u></p> <p>SODC OCC NALC South and Vale Carers</p>	<p>Parish training - autumn 2011 Road surface acknowledgement How to respond to planning applications - guide Information and guide to services</p>	<p>HM HM HM n/l</p>
<p><u>Any Other Business</u></p>		
<p>Village Greens</p>	<p>The mowing of the village greens has been undertaken by William Munday - payment amount to be confirmed. The churchyard requires an extra cut - this will be covered by the parish council on this one occasion. The programme of cuts next year to be started later with the first cut in time for the Fayre.</p>	<p>PS</p>
<p>Enforcement enquiry</p>	<p>Regarding possible breach of planning and cutting of trees in the conservation area without permission. Referred to the Enforcement team.</p>	
<p>Footpaths</p>	<p>The definition of 'Right of Way' and of 'Right to Roam' to be investigated and an article put in the newsletter.</p>	<p>JP</p>

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<p>Website</p> <p>Brookstones</p>	<p>Another article to be done for the newsletter to highlight what the website currently covers and to ask for feedback and ideas for the future.</p> <p>The District Council have now fitted the non return valves, which complete the barrier. This should now prevent flooding over the road.</p>	<p>13</p> <p>HM</p>
<p>There being no other business the meeting closed at 10.30pm. The next meeting will be on 3rd November at 8pm.</p>		

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