

# Sydenham Parish Council

## Minutes of Parish Council Meeting 1st September 2011

Present: Paul Stancliffe  
Roy Harrison  
Janet Potts  
Rachel Blake  
Heather Mullins  
Apologies: Alison Isherwood

<u>Matters Arising</u>		
Sydenham Voice	The recent survey sent out by Sydenham Voice is to see what issues within the village people are interested in. The group has already achieved greater community involvement, as proved by the cleanup day. A parish council representative to go along to the next Sydenham Voice meeting on 27th September.	
Footpaths	John Ashfield is going to replant a more suitable hedge alongside the Holliers Close path, with a fence in the meantime while the hedging grows. He has trimmed back the hedge to allow a better route. The collapsed slope has been reported twice and we are still awaiting progress. A piece has been submitted to the newsletter regarding footpath routes. The overgrown pavement has been dealt with.	
Playing field	The slide has been installed in time for the children to use in the summer holidays, and thanks go to Lizzie Greenwood-Hughes for all her hard work, to all the volunteers who helped to get the site ready, and to Steve Burkitt the tree surgeon for kindly supplying all the bark chippings. RoSPA have still not issued their inspection report - to be chased. The routine inspections are being carried out, with ad hoc help being requested as required. The cricket club have put plastic grids down on the batting area and bowling point of the practice nets, and these have been re-seeded. This is a much better solution than putting in a concrete surface. There have been a few instances of youngsters from outside the village hanging around under the A-frame in the evenings, and causing a disturbance. Jacky Maddon's help is being sought, and she is going to patrol on a regular basis, to increase the police presence. The neighbours to the playing field are being asked to keep a diary of these occurrences.	HM RB  RB
Road cleaning	Verdant to be chased up as the village is overdue for a road cleaning visit. They will also be asked to ensure that Plough Corner is included.	HM
Tree on green	The planning application to fell the ash tree behind the bus shelter has been granted, and recommendations made regarding the care of the newer Hornbeam tree. The quotation to have the ash tree felled and the stump ground was £255 and this payment was agreed. The quotation to be accepted and work commenced as soon as possible.	HM
Vas signs	Both signs are now repaired and the maintenance log book updated. Invoices are being issued, and a settlement can then be requested from the insurers.	

Signed ..... Date .....

Risk assessment	The updated risk assessment has been circulated and approved.	8
Clerk's contract	The signed contract to be sent to OALC so that advice can be sought on the remaining query.	HM
Speed survey	We would like to get local schools engaged in the campaign against speeding, possibly by using the survey data in mathematics and by a competition to design speed awareness posters and signs. RB to talk to local schools once the children have settled back into the new term.	RB
<u>Finance</u>		
<p>Further information has been sent to the external auditors as requested. The Sydenham Newsletter bank account to be set up so that two signatories are required for cheques. A letter to be sent to NatWest requesting authorisation to set up a direct debit for the payment of PAYE each month.</p> <p>The following were authorised for payment during the summer break by email communication: £40.00 HM Revenue and Customs PAYE for August £67.26 R Blake repayment of playing field expenses £260.00 M P Printers, newsletter £19.99 R Harrison expenses</p> <p>The following items have been authorised for payment: £40.00 HM Revenue PAYE £48.00 OALC training course £18.87 Aon Limited insurance £1797.6 Safe and Sound Playground Equipment £11.66 SODC dog hygiene bins £14.34 R Harrison repayment of playing field expenses £24.98 R Blake repayment of playing field expenses £35.00 OPFA membership renewal Transfer of £2,500.00 from reserve account to current account</p>		HM HM HM
Natwest Current a/c: b/f £2,932.17	<p>Payments:</p> <p>£260.00 M P Printers, newsletter £67.26 Rachel Blake refunded for playing field expenses £40.00 HM Revenue and Customs PAYE for August £19.99 R Harrison expenses - weedkiller £160.00 Clerk's salary £40.00 HM Revenue and Customs PAYE for July £160.00 Clerk's salary £123.75 RJS (IA) Ltd, internal audit</p> <p>Receipts:</p> <p>£100.00 Playing field donation</p>	Closing balance at 31.08.11
Natwest Reserve a/c b/f £10,228.49	No activity	£2,161.17  £10,228.49

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<u>Planning</u>  P11/E1435  P11/E1313  P11/E1314/CA	Red Cottage, Thame Park Road, Thame Demolition of two storey 2 bed dwelling and erection of two storey 3 bed dwelling <i>No strong views</i>  Vears Farm, Brookstones Demolition of existing outbuilding and the erection of a replacement outbuilding for storage and garage use ancillary to the main residential dwelling <i>No strong views</i>  Vears Farm, Brookstones Demolition of existing outbuilding and the erection of a replacement outbuilding for storage and garage use ancillary to the main residential dwelling - Conservation Area Consent <i>No strong views</i>	
<u>Correspondence</u>  SODC  OCC	Town and Parish Council Forum Notice of intent for tree works in Sydenham Refilling of salt bins Electoral arrangements	PS/RH  HM HM
<u>Any Other Business</u>		
Sewells Lane	The hole where the surface appears to have collapsed into a road gulley has been reported to Highways but despite several calls to ask for progress, nothing has been done. Letter to be written to Highways and copied to Roger Belson. At the same time the surfacing has been queried, as over the last few years we have twice asked for this lane to be resurfaced, and the two jobs could be done together.	HM
Changes to the electoral arrangements	Roger Belson to be asked for clarification on the potential changes for our district.	HM
There being no other business the meeting closed at 10.15pm. The next meeting will be on 6th October at 8pm.		

Signed ..... Date .....