

Sydenham Parish Council

Minutes of Parish Council Meeting 14th July 2011

Present: Roy Harrison
Alison Isherwood
Janet Potts
Rachel Blake
Heather Mullins
Apologies: Paul Stancliffe

<u>Matters Arising</u>		
Noticeboard	The noticeboard for the bus shelter is nearly complete. A request was made to have the panel glazed with a lock fitted to ensure that it is kept for parish council use rather than general use.	
Playing Field	The cricket club are putting up signs regarding use of their practice nets. The slide is currently in production and it is hoped that it will be installed in three weeks' time. There has been a very kind donation of £100 towards the cost of the slide.	
Road Cleaning	Plough Corner has still not been cleaned - Verdant to be called to ensure that it is included on the next visit.	HM
Ash tree on the green	An application has been submitted to SODC to fell the ash, and we await a visit from the tree officers.	HM
VAS repairs	The insurance company has agreed to the specified repairs, and the forms have been submitted to Solargen to ask them to carry out this work.	PS
Speed Survey results	These have been summarised in the latest newsletter. Thames Valley Police have confirmed that the results prove a speed problem exists, and are now looking at ways of tackling it. Gathering the evidence is part of the process for getting the mobile camera unit to visit on a regular basis. RB suggested getting the children of the village/local schools to design 'slow down' posters like those in West Wycombe village, and to see if the speed data could be used in any educational way. Advice to be sought.	RB
Footpaths	The online requests for vegetation to be cut back have been dealt with very promptly. The collapse to the path from Holliers Close needs to be reported again. The footpath to Sydenham Grange has been kept clear and is very well marked. It is important that footpath users keep to the correct route - a note to go in the next newsletter.	JP JP
Overgrown path in Holliers Close	c/fwd	
Risk Assessment	A meeting is scheduled for next week to revise the risk assessment document.	JP/RH/HM
Clerk's contract	Signed copy to be submitted to NALC to request guidance.	HM

Signed Date

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<u>Finance</u>		
<p>The following items have been authorised for payment: £40.00 HM Revenue PAYE (A standing order is being set up for this) £60.00 OALC training course</p> <p>OALC have confirmed that the newsletter income/expenditure should be dealt with separately by the Sydenham Newsletter, with the parish council giving the newsletter a grant. A bank account to be set up for the Sydenham Newsletter and the advertising income transferred over.</p> <p>The audit documents have been submitted to BDO for the external audit.</p>		HM
<p>Natwest Current a/c: b/f £2,388.54</p>	<p>Expenditure: £160.00 Clerk's salary £40.00 HMRC PAYE £93.28 clerk's expenses £100.00 St Johns Ambulance donation £29.76 Playing field expenses</p> <p>Receipts: £57.00 newsletter advertising £33.00 newsletter advertising £12.00 newsletter advertising £864.67 VAT reclaim for year ending 31.3.11</p>	<p>Closing balance at 30.06.11</p> <p>£2,932.17</p>
<p>Natwest Reserve a/c b/f £10,227.66</p>	<p>£0.83 interest received</p>	<p>£10,228.49</p>
<u>Planning</u>		
P11/E0599	The Jays Single storey extension to form new porch Permission GRANTED	
P11/E0620	Coopers Yard Greenhouse adjoining an outbuilding Application withdrawn	
<u>Correspondence</u>		
SODC CA Traffic	Addendum of changes to the South Oxfordshire Submission Core Strategy Traffic calming products	HM HM
<u>Any Other Business</u>		
BT wires	Low hanging wires by Slade Farm were reported to BT, who made a site visit the next day to assess for repair.	

Signed Date

Website	The parish council pages on the website are now live. Jeff Ludgate to be thanked for all his help.	6 HM
Ladybird Sports Day	The necessary insurance is in place for this.	
NALC Briefing	The briefing regarding the proposed abolition of the current standards framework was discussed. If the Localism Bill is passed, Sydenham parish council would probably adopt the 'Nolan Principles' for standards in public should the current code of conduct be abolished.	
Next meeting	Unless an extra meeting needs to be called, the next scheduled meeting of the parish council will be on 1st September.	
<p>There being no other business the meeting closed at 9.50pm. The next meeting will be on 1st September at 8pm.</p>		

Signed Date