

# Sydenham Parish Council

## Minutes of Parish Meeting 2<sup>nd</sup> March 2011

Present: Paul Stancliffe  
Janet Potts  
Des O'Flanagan  
Heather Mullins  
Roy Harrison

Apologies: Alison Isherwood

<u>Matters Arising</u>		
Community Led Plan	<p>Carol Carney was welcomed to the meeting. She reported that the last CLP meeting was very productive, that objectives had been agreed, and areas identified that could be shared with or picked up from the parish council. These were discussed, in particular the formation of an email contact list and the organisation of the litter blitz.</p> <p>The CLP team will meet on the last Tuesday in each month.</p> <p>ORCC have a limited amount of funding available, and the CLP are therefore applying with a request.</p>	
Flood relief scheme	<p>Mike May and Dave Reid were welcomed to the meeting. SODC have completed the proposed works to put pipes across the road, although these are not quite in the position originally planned due to obstacles under the road surface. As a result the pipes are higher than expected and there is a hump in the road surface. To prevent flood water coming up over the road, and to ensure that the full bore of the pipes can be used the height of the banks needs to be increased, going back as far as the telegraph pole. Mr May has already undertaken some of this work and turfed the resulting banks. Clay has been used to prevent erosion, with cut outs to allow road drainage. These require non-return valves, which the Highways department are coming to look at as they realise it is a problem that needs to be resolved. The Parish Council have been asked by Mr May and Mr Reid for help with getting turf for the remaining area (approximately 90m<sup>2</sup>) and laying it, and the estimated cost of £300 was approved for payment.</p>	
Footpath sign	<p>Peter Quinton has provided quotes for a two legged stand – either £460 plus vat for oak or £270 plus vat in iroko. The stand would have edging, sloped on the bottom edge for rain runoff. It was decided that the iroko stand would be purchased and the payment sum was approved. The sign has already been printed by MP Printers as part of the original printing cost.</p>	PS
Website	<p>Thanks to lots of help from Jeff Ludgate the parish council now has their own page on the village website, and a draft edition was shown to the meeting. So far this includes an overall introduction to the council and its responsibilities, and uploaded copies of the minutes and newsletters. Comments were requested as to other content that could be included.</p>	HM All
Speeding	<p>To proceed with the speed survey we need to confirm in writing that we wish to purchase the data cables. After discussion and input from the CLP team it was decided to purchase 3 sets cables to collect data from the main problems areas, namely by the green, by Slade Farm and on the B4445 just by the Emmington junction. The request will be made that the data is collected on weekdays when the speed concerns are at their highest.</p> <p>The Safety Partnership signs re speeding to be put up again.</p>	HM AI

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Street cleaning	SODC have recently changed their system to a 12 week rotation basis instead of cleaning on request. OCC highways to be contacted as well.	HM
HGV traffic	After a large sheep lorry got stuck in Brookstones, the owners concerned have been contacted, and fully appreciate that large HGVs are not suitable for Brookstones. However this is a rural community and there will be the odd occasion when a large vehicle has to have access.	
Mundays Gift	A revised form to be submitted to the Charities Commission to update the governing document.	PS/HM
Local and Parish Elections	The local and parish elections will be held on 5 <sup>th</sup> May and nomination papers have been distributed to enable existing councillors to re-stand for election should they wish. All the information regarding the election process has been submitted to the newsletter and the notice of election will be posted upon issued on 25 <sup>th</sup> March.	HM
Royal wedding street party	The street party committee have outlined the proposed plans for afternoon, which include the planting of a tree – the location of which was discussed. The estimated cost of the street party is £300, and the parish council have been asked if they would be willing to help by funding half of this. Payment of £150 was approved under Local Government Act 1972 s.145	
<u>Finance</u>	<p>The Audit Brief has been received and it was agreed to ask Roger Symes if he would be willing to undertake the internal audit.</p> <p>The Parish Council will be required to register with HMRC as an employer with effect from 6<sup>th</sup> April 2011 for the payment of the Clerk's/RFO's salary. A letter to be written to Natwest bank to stop the existing standing order after April 5<sup>th</sup>. The change in legislation to be checked with OALC.</p> <p>The following items have been authorised for payment:            £253.00 M P Printers – Feb newsletter and footpath maps            £300 for turf and associated labour for Brookstones bank            £270 plus vat for footpath sign            £150 for royal wedding street party            Public liability renewal for Will Munday            OALC membership subscription</p>	<p>HM</p> <p>HM</p> <p>HM</p> <p>HM</p>
Natwest Current a/c: b/f £2,897.70	<p>Payments:</p> <p>£11.42 SODC dog hygiene bin            £138.60 Clerk's salary            £10.86 H Mullins expenses (postage)</p> <p>Receipts:</p> <p>£8.50 Aon insurance refund            £138.00 newsletter advertising</p>	<p>Closing balance at 28.02.10</p> <p>£3,021.92</p>
Natwest Reserve a/c b/f £7,226.94	No transactions	£7,226.94
<u>Planning</u>		
P10/E1991	Burrows Farm Orangery extension <i>Permission GRANTED</i>	

Signed ..... Date .....

<u>Correspondence</u>		
OCC	Revised waste recycling centre strategy for Oxfordshire	n/l
<u>Any Other Business</u>		
Chinnor Library	David Wilmshurst has asked the chairs of Sydenham and Aston Rowant parish councils to go to the meeting tomorrow night.	
Footpath map in kiosk	This has now updated to show the established and correct route for BW7.	
Ditches	The ditch by the Inn at Emmington is full of debris from the hedge cutting which is impeding the flow of water. Highways to be asked to clear it. The similar condition of the ditch towards Towersey to be mentioned to David Wilmshurst as it falls within the Chinnor parish.	HM PS
Reclassification of B4009 as unsuitable for HGVs	The consultation for re-classification of local roads is open until May and details from John Howell's website are to be included in the newsletter. Villagers are to be encouraged to respond regarding the B4009.	
Potholes	A list of serious potholes has been reported to the Highways department and action has been promised within 28 days. Some potholes have already been outlined in white for repair, but others have been missed, especially near the Stert junction. Highways to be contacted to ensure all the necessary repairs are carried out.	HM
Aston Rowant School	A letter to be sent to the County Council in support of Sydenham being included in the catchment area for the school.	HM
<p>There being no other business the meeting closed at 10.10pm. The next meeting date to be held on Thursday 7<sup>th</sup> April.</p>		

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